

## INFORMATION CLAUSE FOR THE READER

1. The administrator of your personal data is the Municipal Public Library in Zgorzelec, based at 1 Bohaterów Getta Street, 59-900 Zgorzelec, phone number: 75 77 525 57, e-mail: [dyrekcja@biblioteka-zgorzelec.pl](mailto:dyrekcja@biblioteka-zgorzelec.pl).
2. The administrator has appointed an inspector who can be contacted on matters concerning data processing, including exercising your rights under the provisions of the RODO, e-mail address: [mariola.kaczor@biblioteka-zgorzelec.pl](mailto:mariola.kaczor@biblioteka-zgorzelec.pl).
3. Your personal data will be processed for the purpose of providing and recovering library resources on the basis of the law - the Law on Libraries (Article 6 act 1 (c) RODO) and for the purpose of recovering the equivalent of the resources provided on the basis of public interest, in accordance with the provisions of the Law on Public Finance (Article 6 act 1 (c) and (f) RODO), as well as to the extent of data that are not necessary for the use of the library's services on the basis of your consent (Article 6(1)(a) RODO).
4. Recipients of your personal data will be entities authorized to do so under the legal regulations, as well as entities ensuring the proper operation of e-mail and reader service program (Aleph Polska Sp. z o. o., 11a Mierosławskiego St, 01-527 Warsaw), entities engaged in debt collection, legal services, and other libraries with which the administrator cooperates (Lower Silesia Tadeusz Mikulski Public Library in Wrocław, 58 Rynek Street, 50-116 Wrocław, phone number: 71 3352200, fax 71 3441808). In case of financial arrears of more than 200.00 zloty, the library may pass the personal data of the reader or his/her legal guardian to the National Debt Register Economic Information Bureau S.A, (ul. Danuta Siedzikówny 12, 51-214 Wrocław).
5. Data will be processed for a period of 5 calendar years from the end of the year in which the reader last used the library's services, if he/she has accounted for the provided library materials. In the event of the need to recover the provided materials or their equivalent, until their recovery or the statute of limitations on claims. Data processed on the basis of consent will be kept until it is withdrawn.
6. In connection with your consent, you have the right to withdraw it at any time. The withdrawal of consent does not affect the processing that took place previously.
7. You have the right to request from the administrator access to your data, rectification, erasure, or restriction of processing, or to object to processing based on and in accordance with Articles 15-22 of the RODO.
8. You have the right to lodge a complaint about the manner of processing by the administrator with the President of the UODO ([uodo.gov.pl](http://uodo.gov.pl)).
9. The provision of data is voluntary but necessary to use library resources.